**Emerson Elementary PTO Meeting Minutes**

**Tuesday, November 7, 2017**

1. Welcome
* Meeting came to order.
1. Staff Grant Proposals
	* None to review this month
		+ May have some to review in January
2. Special school project
	* Pennies for Puerto Rico
		+ All classrooms have a place to donate pennies
		+ This will happen all through the month of November
3. Principal’s Report
	* Good momentum on the school year so far
	* Brad has done some research on an alumni list
		+ District does not keep this at this time
	* Lisa added that teachers are working well together with their teams
	* Preliminary fall data looks good
	* 1st quarter has ended
	* Becky asked if Brad had met with Kirk on grant proposals
		+ Becky will remind Kirk to follow up with Brad
4. Staff Grant Proposals
	* None to review this month
		+ May have some to review in January
5. Treasurer’s Report - Anna
	* Some income for popcorn and healthy snacks came in
	* Emerson gear order
	* Check for Healthy Snacks has been sent
	* American Family account has been set up
		+ Anna will check in with Becky
	* Anna will not continue to be the treasurer after this school year and someone needs to step up
6. Tuesday Night Lights – Lisa Stein
	* Book Fair will open at TNL as well as an additional day during PTC
		+ Board games
		+ Spaghetti supper
			1. $200 donations for food
			2. Asking for PTO contribution of sauce and veggies
				1. Need help with cooking pasta, Nescos, sauce, etc…
			3. Kiwanis is helping to serve
			4. Asking safety patrol as well
		+ Heidi moved to approve the funds for the supper, Fiona second; motion approved
			1. Becky asked to have teachers put something about it in their newsletters
7. Events
	* REAP
		+ 1,554 items were sold this year, which is more than last year.
		+ Total earned this year is $3,502.59
	* Emerson Gear
		+ Emily collected orders
		+ About 149 products ordered
	* Staff appreciation
		+ Thursday during PTC
		+ Sandwiches ordered from Crostini will be brought over around 11am
			1. Heidi asked for extras to be brought in by parents
			2. Lisa can also do some oversight of the room to make sure food is refrigerated
	* Book Fair
		+ Four days instead of just one this year
		+ Tuesday is sneak peek for teachers to generate their wish lists
			1. Plus TNL from 5-7pm
		+ Wednesday also a sneak peek for teachers’ wish lists
			1. Need to have someone there in room
			2. Lisa thinks some retired teachers might also be available
		+ Thursday 10 – 9pm need volunteers to cover; open 11-7
		+ Book selection was discussed with Scholastic
			1. Profit margin is very high on trinkets and bookmarks
	* Family Fun Night - January
		+ Brian is working with Heidi this year with plans to take this on next year
			1. Heidi would still like to have one more person chair this event
		+ Heidi has checked with the participants from last year and most have confirmed involvement for this year
	* Madison Mallards
		+ Working on getting a date set; might not be during the school year
	* Scoopie Night – Tuesday, Dec 5th
		+ At this time, all the volunteer spots are filled by staff
8. New Business
	* Erica is going to start a Daisy group for Kindergarten
		+ Will use backpack mail to send out info for joining the troop
	* Heidi reminded the group that the appreciation in the Spring is a week-long event
9. Adjournment – Thank you for coming!

## Next Meeting: Tuesday, January 9th

Agenda items for next meeting:

* N/A